



Seastrom Manufacturing Company, Inc.

Job Description

Job Title: Machining Manager
Department: CNC 24
Reports to: Plant Manager
FLSA Status: Exempt

Relocation assistance provided.
Health, Dental, Vision & 401K.
Generous Time off, 9pd Holidays
Company paid \$25000.00 life and Long term disability.

SUMMARY

The Machining Manager will work in a team environment, prioritizing jobs, supervising production, monitoring personnel, keeping safety a priority while problem solving, and implementing improvements.

SEASTROM CORE BEHAVIORS:

Professionalism: Able to follow directions, has a good work ethic, and dependable.
Inter-personal Skills: Able to work with others and maintain working relationships.
Problem Solving and Adaptability: Able to make informed decisions in an ever-changing environment.
Demonstrate honesty, respect for others, and adherence to company standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Manages staff and operations of all departments or a specific production department or manufacturing section assigned by management
Insure that safety is maintained as a priority.
Manages workers performing machine shop tasks
Oversees machine production of parts and assemblies using CNC and manual machining Equipment.
Provides technical experience, and ability to troubleshoot any machining or production concerns.
Manages recognizes risk and manages all maintenance planning, quality, and production.
Responsible for helping others stay focused on tasks. Answer questions and give direction as necessary.
Prioritize jobs: utilize personnel to assist in areas of need to insure production and quality requirements are met.
Document, provide problem solving, and improve techniques in production.
Operate equipment as necessary.
Develop team structure.
Maintains production schedules.
Plans and assigns work, trains employees, and has authority for hiring, termination, discipline, and performance decisions.
Applicant must demonstrate a positive (can do) attitude.
Must have the ability to suggest and implement ways to improve production and make processes simpler.
Must be able to handle problems and document.
Working knowledge of Microsoft Outlook, Word, and Excel with demonstrated competency in keyboarding
Ability to write in the English language to properly complete forms and logs.
Detail oriented with above average verbal and written communication skills with the ability to learn quickly.
Must be willing to work varied shifts.
Other duties may be assigned.



QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each of the essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. You may be required to possess or obtain hand tools or measuring equipment. Reasonable accommodations may be made for individuals with disabilities to perform the essential functions.

MANAGEMENT RESPONSIBILITIES

This position has extensive management responsibilities, including but not limited to production, safety, training, quality, and coordination among co-workers and other departments.

EDUCATION and/or EXPERIENCE

Associate Degree/Technical Certification preferred or equivalent combination of education and experience to include CNC set-up and operation **Previous leadership and/or supervisory experience are required.**

LANGUAGE SKILLS

The ability to read, write and speak the English language with comprehension skills sufficient to understand safety standards and job performance expectations.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals as well as the ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to interpret instructions, which may be furnished in, written, and oral, diagram or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

None required.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand; use hands to feel, finger, handle, or grab; reach with hands and arms; and talk and hear. The employee frequently is required to walk and stoop, kneel, crouch, push, pull and lift. Some sitting is required. The employee is frequently required to lift and/or move 50 pounds and occasionally lift and/or move up to 90 pounds. Specific vision abilities required by this job include close vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

While performing the duties of this job the employee is regularly exposed to inside environment conditions, moving mechanical parts, oils and other cutting fluids. The noise level in the environment is quiet to loud.