



This is an onsite position in Twin Falls, Idaho. Remote work is not offered for this position.

Seastrom Manufacturing Company, Inc.

About Us

Seastrom Manufacturing Co., Inc. is a U.S. manufacturer of precision stamping along with standard and custom assembly hardware located in Twin Falls, Idaho. Seastrom has earned the distinction as an approved supplier for most major aerospace, automotive, and commercial manufacturers. Seastrom offers several custom capabilities including Precision Stamping, CNC Machining, Multi-Spindle Screw Machining, Four-Slide Process, Waterjet, Laser Part Marking & Engraving, Special Packaging, and Engineering assistance in developing parts that will increase value and lower costs.

Seastrom Manufacturing's investment in manufacturing capabilities and certifications assure each customer the highest level of precision. Seastrom Manufacturing is DFARS, REACH, RoHS, Nadcap, PPAP, and ITAR compliant, and is ISO9001 and AS9100 certified.

Opportunity: CONTROLLER – Full Time

SUMMARY:

The **Controller** will automate all accounting functions including software integration, financial reporting, asset acquisition, financing, quoting programs, and all contract and legal issues, while ensuring compliance with GAAP and State, Local, and Federal laws.

This position is responsible for building, maintaining, and fostering relationships in a team environment while modeling professionalism, interpersonal skills, problem solving, adaptability, and personal value commitment.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Accounting:

- A "hands-on" working role in the day-to-day functions and tasks. This will include working on specific transactional items.
- Provide leadership for the accounting team, and actively participate with company leadership and other team members.
- Work with accounting team members to train, oversee, and improve their knowledge and skill.
- Operate within GAAP to complete processes, procedures, and reconciliations.
- Prepare frequent reports and information for a variety of internal audiences.
- Prepare external reports and financial statements.
- Focal role and communication with CPA.
- Ensure all tax filings are completed in a timely manner. Local, state, federal.

Operations, Construction Accounting:

- Work with Operations to support its needs. This includes updates for rates, access, etc. Also includes support on Ad hoc analysis, research, and other support as needed.



- Manufacturing accounting, including estimates, commissions, job costing, inventory management, forms and contracts, and WIP.

WIP & Inventory Accounting:

- Manage for accuracy and completeness the company's WIP schedule on a regular basis for monthly financial integration and operations reporting. Work with department leaders to maintain its up-to-date status for all open jobs.

Cash Management and Forecasting:

- Manage treasury functions including deposits, checks/payments, LOC, and Sweep functions.
- Manage Term debt payments.
- Provide credit approval for customers and establish credit limits.
- Manage and develop payment practice system.
- Participate in cash planning meetings.

Active Participation in Company Planning:

- Participate in executive meetings, representing accounting team and ideas.

Software and Technology Ownership and Leadership:

- Conduct review with Ownership to evaluate users' roles and responsibilities to match their access.
- Develop new routines and procedures to maximize effectiveness of users.
- Develop roadmap for updates and improvements across platforms.

Human Resources:

- Internal focus. Support team members by managing and tracking day-to-day information internally and externally via payroll modules.
- Stay informed of changes in employment laws to support the implementation and execution of company practices.
- Assist with mediation and conflict resolution.

QUALIFICATIONS:

- Must be at least 18 years of age.
- Must meet "US Person" standard per ITAR compliance regulations.
- Bachelor's degree in business administration (emphasis in Finance) required.
- Prior supervisory experience strongly desired.
- General knowledge of employment laws and best practices to support human resources function.
- Exhibit superb written and spoken communication and presentation skills.
- Excellent interpersonal relationship building and employee coaching skills.
- Excellent computer skills, Microsoft Office suite including Excel and demonstrated skills in database management and record keeping.
- Able to read, write and speak the English language with comprehension skills sufficient to understand safety standards and job performance expectations.
- Extensive sitting may be required. Occasionally required to lift and/or move up to 35 pounds.
- The noise level in the environment is quiet to loud.



BENEFITS *(most benefits begin the first day of the month following the hire date):*

- Relocation assistance may be available
- Comprehensive benefits package including Health, Dental, Vision, Life, and Long-Term Disability
- Additional voluntary benefits such as additional life, accidental death, and critical illness
- 401K program with company-matching (eligible after one year of service)
- Paid time off (PTO) from 1 to 3 weeks depending on length of service
- Personal Days - up to 5 per year
- Nine (9) company-paid holidays
- Profit Sharing
- Referral program
- Length of service program for full-time employees
- Drug-free workplace
- Safe, clean, climate-controlled facility